

JEFFERSON COUNTY COMMUNITY ACTION COUNCIL, INC.

**Finance Committee Meeting
April 19, 2023**

PRESENT: Pam Bolton, Jack Gaylord, TJ Balint, and Kerry DiDomenico

STAFF PRESENT: CEO, Michael Mcglumphy; Deputy Director, Rich Gualtiere; CFO, Patty Minto; Hannah Titi, Administrative Assistant/ROMA Coordinator.

The Jefferson County CAC Finance Committee met for their regular meeting held on April 19, 2023. A quorum was present; the meeting was called to order at 11:07 a.m.

MOTION: Jack Gaylord motioned to accept the minutes of the February 15, 2023 Finance Committee Meeting. TJ Balint seconded the motion. Kerry DiDomenico abstained. Motion passed.

ORGANIZATION-WIDE BUDGET: Standard 8.9 states *the governing board annually approves an organization-wide budget*. Board members were provided with a copy of the organization-wide budget prior to the meeting via email along with a hard copy within their packets. CFO; Patty Minto answered any questions by board members and explained the budget.

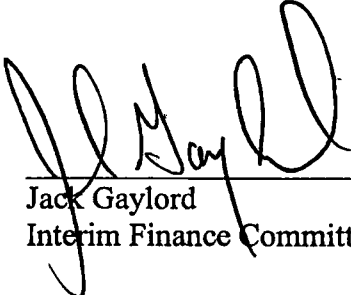
MOTION: Pam Bolton motioned to approve Standard 8.9 *the governing board annually approves an organization-wide budget*. Jack Gaylord seconded the motion. Motion passed unanimously.

FINANCIAL REPORTS: The Combined Analysis Report, Balance Sheet and Corporate Fund Report were reviewed, as well as Credit Card and Gas Expenditures for the period March 2023. Kroger, Walmart, PNC, and BP vouchers were verified against the spreadsheets by the Finance Committee.

MOTION: Jack Gaylord moved to approve and submit to the Board for ratification the financial reports Combined Analysis Report, Balance Sheet, Corporate Fund Report, Credit Card and Gas Expenditures, along with the minutes for the March 2023, Finance Committee meeting. TJ Balint seconded the motion. Motion passed unanimously.

CFO; Patty Minto informed the board that the agency is in the middle of a Single Agency Audit and Auditors will be in the building the remainder of the week and next week.

A motion to adjourn was made at 11:13 a.m. by Pam Bolton. Jack Gaylord seconded the motion.



Jack Gaylord
Interim Finance Committee Chairman

Attached Hereto and Made a Part Hereof:
Finance Committee Meeting Packet
Finance Committee Minutes – April 19, 2023
Organization-Wide Budget
Financial Reports